



**Weld County Dept. of Planning Services**  
 1555 N. 17th Ave.  
 Greeley, CO 80631  
 Phone: (970)400-6100  
 Fax: (970)304-6498

**ACCESS PERMIT  
APPLICATION FORM**

**Property Owner**

Name \_\_\_\_\_  
 Company \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_  
 E-mail \_\_\_\_\_

**Information**

The access is on CR \_\_\_\_\_  
 Nearest intersection: CR \_\_\_\_\_ & CR \_\_\_\_\_  
 Distance from intersection: \_\_\_\_\_ ft.  
 Parcel number: \_\_\_\_\_  
 Section/Township/Range: \_\_\_\_\_  
 Total number of existing accesses to parcel: \_\_\_\_\_  
 Total number of proposed accesses: \_\_\_\_\_  
 Latitude \_\_\_\_\_ Longitude \_\_\_\_\_  
 Planning/building case number \_\_\_\_\_

**Description of Work**

\_\_\_\_\_  
 \_\_\_\_\_

**Authorized Agent/Applicant** (if different from Owner)

Name \_\_\_\_\_  
 Company \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_  
 E-mail \_\_\_\_\_

**Proposed Access Information**

Culvert size & type (15" CMP/RCP min.) \_\_\_\_\_  
 Materials used to construct access \_\_\_\_\_  
 Access construction schedule \_\_\_\_\_  
 Approx. width of access \_\_\_\_\_

**Proposed Access Count**

**Existing Access Count**

Residential _____	Residential _____
Commercial _____	Commercial _____
Oil and Gas _____	Oil and Gas _____
Agricultural _____	Agricultural _____
Temporary _____	

**Required Attached Documents**

- Property map or sketch (template available on pg. 2) indicating all proposed and existing accesses
- Access Pictures (N, S, E, & W at the location where the access meets a county maintained road)
- Access Authorization Form (Not required if the application is signed by the property owner)
- Additional application materials may be required by the Department of Planning Services.

**Fee schedule**

\$150 - Temporary, Small Commercial & Residential  
 \$300 - Industrial & Large Commercial

**Submit application to [accesspermits@weldgov.com](mailto:accesspermits@weldgov.com)**

By accepting this permit, the undersigned Property Owner/Authorized Agent, under penalty of perjury, verifies they have received all pages of the permit application; they have read and understand all the permit requirements and provisions set forth on all pages. By virtue of their signature the Property Owner/Authorized Agent is bound by and agrees to comply with all said permit requirements and provisions, all Weld County ordinances, and state laws regarding access construction.

Signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
 Signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_  
(In case of multiple Property Owners/Authorized Agents)

Accesses must be constructed within 1 year of issuance. An extension can be requested from the Weld County Department of Planning Services. Accesses must be in accordance to Chapter 8, Article XIV and Appendix 8-B of County Code

Parcel Sketch

▲ = Existing Access    Δ = Proposed Access

