MEMORANDUM

Date: January 10, 2019

To: Rob Turf, Purchasing Manager

From: Don Dunker, P.E., County Engineer

RE: Bid Request No. B1800156
BOCC Approval Date January 14, 2019

Request for Proposals and Interviews were received and evaluated in the first part of January 2019 for on-call Non-Project Specific (NPS) Engineering Services. Three firms were shortlisted Atkins, Drexel Barrell and J.U.B. Engineers. Public Works followed the Qualification Based Selection (QBS) process within County code (Sec. 5-4-150) to allow these firms to be used when doing CDOT or non-CDOT type projects. All three firms presented the ability to support Public Works for Development Review, Permits, Surveying, Road and Bridge Design, Traffic Engineering, Construction Inspection, Project Management and Administration, plus meetings associated with these tasks.

The Public Works committee members selecting the firms consisted of Elizabeth Relford, Don Dunker, Dawn Anderson, Cameron Parrott and Rob Turf and Bob Choate also participated in the interview process.

It is Public Works recommendation to award the on-call NPS Engineering Services to all three short listed firms Atkins, JUB Engineers and Drexel Barrell. This recommendation is to ensure one of the firms will be available and can meet the schedule when services are requested.

With the QBS process once the award is complete each firm will negotiate with Public Works staff as to the costs associated with each task and position performing the work.