June 20, 2018

To: Board of County Commissioners  
From: Merrie Garner  
Subject: OEM Preparedness Guide II Bid #B1800125

This bid is for printing of 15,000 English and 7,500 Spanish Emergency Preparedness Guides from print-ready files supplied by us. The low bid from RRD-Frederic Printing meets the bid specifications and timeline, and the budgeted amount for printing in the grant contract. Therefore, the Office of Emergency Management recommends the bid be awarded to RRD-Frederic Printing in the amount of $37,582.00.

If you have any questions, please contact me at extension 3996.

Sincerely,

Merrie Garner  
Coordinator – Project Lead for Preparedness Guides project