REQUEST FOR BID  
WELD COUNTY, COLORADO  
1150 O STREET  
GREELEY, CO 80631  

DATE: SEPTEMBER 11, 2019  
BID NUMBER: B1900135  
DESCRIPTION: HUMAN SERVICES PARKING & SIDEWALK LOTS SNOW REMOVAL  
DEPARTMENT: BUILDINGS & GROUNDS  
BID OPENING DATE: SEPTEMBER 26, 2019

1. NOTICE TO BIDDERS:  
The Board of County Commissioners of Weld County, Colorado, by and through its Controller/Purchasing Director (collectively referred to herein as, “Weld County”), wishes to purchase the following:  

HUMAN SERVICES PARKING & SIDEWALK LOTS SNOW REMOVAL  

A mandatory pre-bid conference will be held on September 20, 2019 at 11:00 AM, at the Weld County Buildings & Grounds building located at 1105 H Street, Greeley, Colorado 80631.  

Bids will be received at the Office of the Weld County Purchasing Department in the Weld County Administrative Building, 1150 O Street Room #107 Greeley, CO 80631, until: (10:30 AM) on (September 26, 2019) (Weld County Purchasing Time Clock).  

2. INVITATION TO BID:  
Bids shall include any and all charges for delivery, less all taxes and discounts, and shall, in every way, be the total net price which the bidder will expect Weld County to pay, if awarded the bid.

You can find information concerning this request at two locations: On the Weld County Purchasing website at http://www.co.weld.co.us/Departments/Purchasing/index.html located under “Current Requests”. And, on the Bidnet Direct website at www.bidnetdirect.com. Weld County Government is a member of BidNet Direct. BidNet Direct is an on-line notification system which is being utilized by multiple non-profit and governmental entities. Participating entities post their bids, quotes, proposals, addendums, and awards on this one centralized system.  

Bid Delivery to Weld County – 2 methods:  

1. Email. Emailed bids are preferred. Bids may be emailed to: bids@weldgov.com. Emailed bids must include the following statement on the email: “I hereby waive my right to a sealed bid.” An email confirmation will be sent when we receive your bid/proposal. If more than one copy of the bid is requested, you must submit/mail hard copies of the bid proposal.  

2. Mail or Hand Delivery. Mailed (or hand delivered) bids should be sent in a sealed envelope with the bid title and bid number on it. Please address to: Weld County Purchasing Department, 1150 O Street, Room #107, Greeley, CO 80631.  

Please call Purchasing at 970-400-4222 or 4223 if you have any questions.  

3. GENERAL PROVISIONS:  

A. Fund Availability: Financial obligations of Weld County, payable after the current fiscal year, are B1900135
contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available. By acceptance of the bid, Weld County does not warrant that funds will be available to fund the contract beyond the current fiscal year.

B. **Trade Secrets and other Confidential Information:** Weld County discourages bidders from submitting confidential information, including trade secrets, that cannot be disclosed to the public. If necessary, confidential information of the bidder shall be transmitted separately from the main bid submittal, clearly denoting in red on the information at the top the word, “CONFIDENTIAL.” However, the successful bidder is advised that as a public entity, Weld County must comply with the provisions of C.R.S. 24-72-201, et seq., the Colorado Open Records Act (CORA), with regard to public records, and cannot guarantee the confidentiality of all documents. The bidder is responsible for ensuring that all information contained within the confidential portion of the submittal is exempt from disclosure pursuant to C.R.S. 24-72-204(3)(a)(IV) (Trade secrets, privileged information, and confidential commercial, financial, geological, or geophysical data). If Weld County receives a CORA request for bid information marked “CONFIDENTIAL,” staff will review the confidential materials to determine whether any of them may be withheld from disclosure pursuant to CORA, and disclose those portions staff determines are not protected from disclosure. Weld County staff will not be responsible for redacting or identifying Confidential information which is included within the body of the bid and not separately identified. Any document which is incorporated as an exhibit into any contract executed by the County shall be a public document regardless of whether it is marked as confidential.

C. **Governmental Immunity:** No term or condition of the contract shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions, of the Colorado Governmental Immunity Act §§24-10-101 et seq., as applicable now or hereafter amended.

D. **Independent Contractor:** The successful bidder shall perform its duties hereunder as an independent contractor and not as an employee. He or she shall be solely responsible for its acts and those of its agents and employees for all acts performed pursuant to the contract.

E. **Compliance with Law:** The successful bidder shall strictly comply with all applicable federal and state laws, rules and regulations in effect or hereafter established, including without limitation, laws applicable to discrimination and unfair employment practices.

F. **Choice of Law:** Colorado law, and rules and regulations, established pursuant thereto, shall be applied in the interpretation, execution, and enforcement of the contract. Any provision included or incorporated herein by reference which conflicts with said laws, rules and/or regulations shall be null and void.

G. **No Third-Party Beneficiary Enforcement:** It is expressly understood and agreed that the enforcement of the terms and conditions of the contract, and all rights of action relating to such enforcement, shall be strictly reserved to the undersigned parties and nothing in the contract shall give or allow any claim or right of action whatsoever by any other person not included in the contract.

H. **Term:** The term of this Agreement begins upon the date of the execution of this Agreement by County, and shall continue through and until successful bidder’s completion of the responsibilities described in the Bid.

I. **Termination:** County has the right to terminate this Agreement, with or without cause, on thirty (30) days written notice. Furthermore, this Agreement may be terminated at any time, without notice, upon a material breach of the terms of the Agreement.

J. **Extension or Modification:** Any amendments or modifications to this agreement shall be in writing, signed by both parties.
K. **Subcontractors:** The successful bidder acknowledges that County has entered into this Agreement in reliance upon the particular reputation and expertise of the successful bidder. The successful bidder shall not enter into any subcontractor agreements for the completion of this Project without County’s prior written consent, which may be withheld in County’s sole discretion.

L. **Warranty:** The successful bidder shall provide a warranty to the County as arranged by the parties.

M. **Non-Assignment:** The successful bidder may not assign or transfer this Agreement, or any interest therein or claim thereunder, without the prior written approval of County.

N. **Interruptions:** Neither party to this Agreement shall be liable to the other for delays in delivery or failure to deliver or otherwise to perform any obligation under this Agreement, where such failure is due to any cause beyond its reasonable control, including but not limited to Acts of God, fires, strikes, war, flood, earthquakes, or Governmental actions.

O. **Non-Exclusive Agreement:** This Agreement is nonexclusive and County may engage or use other contractors or persons to perform services of the same or similar nature.

P. **Employee Financial Interest/Conflict of Interest – C.R.S. §§24-18-201 et seq. and §24-50-507:** The signatories to this Agreement agree that, to their knowledge, no employee of Weld County has any personal or beneficial interest whatsoever in the service or property which is the subject matter of this Agreement. County has no interest and shall not acquire any interest, direct or indirect, that would in any manner or degree interfere with the performance of the successful bidder’s services, and the successful bidder shall not employ any person having such known interests.

Q. **Severability.** If any term or condition of this Agreement shall be held to be invalid, illegal, or unenforceable by a court of competent jurisdiction, this Agreement shall be construed and enforced without such provision, to the extent that this Agreement is then capable of execution within the original intent of the parties.

R. **Board of County Commissioners of Weld County Approval.** This Agreement shall not be valid until it has been approved by the Board of County Commissioners.

S. **Insurance.** Insurance coverage must be maintained as required by law and as specified in the specifications and/or scope of work.
HUMAN SERVICES PARKING & SIDEWALK LOTS SNOW REMOVAL

This bid is for the snow removal from parking lots and the clearing of associated sidewalks at the Human Services Campus located at 315 North 11th Avenue, Greeley, CO.

FULL REMOVAL SPECIFICATIONS

1. Snow shall be removed from parking lots and all adjacent/campus sidewalks each weekday (Monday through Friday)
2. Snow must be removed before 0700 hours each weekday of snowfall more than one inch in depth
3. Snow is to be piled on the property at locations that do not interfere with traffic flow
4. With each full removal, ice melt shall be spread on all sidewalk areas
5. With each full removal, sand shall be spread on the parking lot areas
6. Provide price below for FULL REMOVAL

PARTIAL REMOVAL SPECIFICATIONS

1. If snow continues through the day, Contractor is expected to return to site and remove snow greater than one-inch in depth.
2. Contractor will coordinate arrival and departures with Building & Grounds representative.
3. Contractor will not perform partial removals past 5 PM each weekday.
4. Contractor shall remove snow from all campus sidewalks
5. Contractor shall plow drive paths in parking lot
6. Removal of snow between parked cars is not required
7. Snow is to be piled on the property at locations that do not interfere with traffic flow
8. With each partial removal, ice melt shall be spread on all sidewalk areas
9. With each partial removal, sand shall be spread on the parking lot areas drive paths
10. Provide price below for PARTIAL REMOVAL

LOCATIONS

1. The locations for snow removal will be ALL of the following:
   a. Human Services Campus located at 315 North 11th Avenue, Greeley
   b. Storage building located at 300 8th Avenue Greeley.
2. The quoted price for FULL REMOVAL or PARTIAL REMOVAL will be for completing all of these at the same time.

OTHER

1. This is a large project. Specify the type of equipment and quantities that will be used for your operation to fulfill this scope of work.
2. Bid will be for a one-year period with an optional renewal period up to three years (evaluated annually). The initial contract dates are from October 1, 2019 until May 1, 2020.
3. In addition, provide escalation percentage based on each subsequent year.

PRICING

FULL REMOVAL $____________________
PARTIAL REMOVAL $____________________
ANNUAL ESCALATION ____________________%
A mandatory pre-bid conference will be held on September 20, 2019 at 11:00 AM at the Buildings & Ground building located at 1105 H-Street, Greeley, CO.

Bids will be received up to, but not later than September 26, 2019 at 10:30 AM (WELD COUNTY PURCHASING TIME CLOCK)

The undersigned, by his or her signature, hereby acknowledges and represents that:

1. The bid proposed herein meets all of the conditions, specifications and special provisions set forth in the request for proposal for Request No. #B1900135.
2. The quotations set forth herein are exclusive of any federal excise taxes and all other state and local taxes.
3. He or she is authorized to bind the below-named bidder for the amount shown on the accompanying proposal sheets.
4. The signed bid submitted, all of the documents of the Request for Proposal contained herein (including, but not limited to the product specifications and scope of services), the formal acceptance of the bid by Weld County, and signature of the Chair of the Board of County Commissioners, together constitutes a contract, with the contract date being the date of signature by the Chair of the Board of County Commissioners.
5. Weld County reserves the right to reject any and all bids, to waive any informality in the bids, and to accept the bid that, in the opinion of the Board of County Commissioners, is to the best interests of Weld County. The bid(s) may be awarded to more than one vendor.

FIRM ______________________________________________________________________________

BUSINESS ADDRESS____________________________________________________________________________

CITY, STATE, ZIP CODE ________________________________________________________________

TELEPHONE NO ___________________ FAX ______________________ TAX ID # _________________

PRINTED NAME AND TITLE______________________________________________________________

SIGNATURE _________________________________________ ________________________________

E-MAIL __________________________________________ DATE __________________________

**ALL BIDDERS SHALL PROVIDE A W-9 WITH THE SUBMISSION OF THEIR BID**

WELD COUNTY IS EXEMPT FROM COLORADO SALES TAXES. THE CERTIFICATE OF EXEMPTION NUMBER IS #98-03551-0000. YOU DO NOT NEED TO SEND BACK PAGES 1 – 3.

ATTEST: BOARD OF COUNTY COMMISSIONERS

Weld County Clerk to the Board WELD COUNTY, COLORADO

BY:______________________________ Steve Moreno, Chair

Deputy Clerk to the Board APPROVED AS TO SUBSTANCE:

______________________________ Elected Official or Department Head

______________________________ Controller/Purchasing Director