1. Sign-in Sheet
2. Project Description/Location
   The project consists generally of:
   • Obtaining pothole and utility locations for Weld County design projects;
   • It is anticipated that 250 pothole locations will be done per year throughout Weld County; and
   • Meeting on-site with utility companies for utility locating prior to potholing operations.
   • 80% of the hole depths will be 10’ deep or less (about 200 potholes) of which approximately 100 potholes will be in the asphalt and approximately 100 potholes in gravel; and
   • 20% of the potholes will be deeper than 10’ (about 50 potholes) of which approximately 25 potholes will be in the asphalt and approximately 25 potholes in gravel.
   • The Contractor will be responsible for locating and determining the exact size, depth, and type of utilities located within the project area designated by Weld County. The Contractor shall verify the horizontal and vertical locations of all wet and dry utilities.
   • The work is an on-call service contract.
3. Bidding Requirements
   a. All bids must be emailed, mailed or hand delivered. No fax bids are allowed for this project.
   b. Note the insurance requirements for the job
      i. See pages 10-11 for the insurance requirements for the project.
      ii. Weld County a must be included as additional insured.
   c. Forms required at bid time are listed with an asterisk in the table of contents.
   d. Last day for questions is 7 a.m. on July 2, 2018.
   e. Answers to bid questions will be posted by noon on July 3, 2018.
   f. Bid closes at 10 a.m. on July 9, 2018. Bids will be opened at the Purchasing Office.
4. General Project Submittals by Contractor
   a. Insurance, bonds, and contract documents
5. Project Completion Date
   a. Project is an annual contract
      i. The contract expires one year from the date of the BOCC signature.
      ii. At Weld County’s discretion, the contract may be extended for not more than 2 additional periods (1 year each)
6. Closures and Traffic Control
   a. County ROW permit required for the project.
   b. Construction signing and traffic control is the responsibility of the Contractor. Traffic control plans shall be submitted to Weld County for approval prior to any construction.
   c. Access to adjacent properties must be coordinated with the affected landowners.
7. Coordination and Protection of Existing Utilities
   a. Contractor shall be responsible for protection of all existing utilities and coordination with the affected companies during construction.
8. Revisions to Section 104
   a. Revised definition for differing site conditions – note the exclusions
9. Revisions to Section 105
   a. Added section which allows the County to remove any of the Contractor’s or sub-contractor’s employees from the job for any reason.
   b. Order of precedence has been revised.
c. CDOT will not participate in disputes.

10. Revisions to Section 108
   a. No weekend or holiday work required without prior written consent of the County.

11. Revisions to Section 109
   a. No release of retainage held on the work.

12. Plans
    a. May be provided by the project manager prior to issuance of the internal tracking form
       (aka work order).

13. Questions?
    a. All questions after the Pre-Bid meeting must be submitted in writing to Clay Kimmi at
       ckimmi@weld.gov and Don Dunker at ddunker@weldgov.com.