



WELD COUNTY PETITION FOR VACATION OF ROAD, STREET, OR ALLEY RIGHT-OF-WAY

PETITION REQUIREMENTS: The applicant shall submit the petition, fee, and the below supporting documents.

	One original petition form.
	One signed original affirmation form.
	One signed original authorization form if authorized agent is representing applicant.
	One signed original affidavit of interest owners.
	One copy of a certified list of the names, addresses, and the corresponding parcel identification numbers assigned by the County Assessor to the owners of property adjacent to the road, street, or alley considered for vacation. This list shall be compiled from the Weld County website, www.weldgov.com , and shall be current as of a date no more than (30) thirty days prior to the date the petition is submitted to the Office of the Clerk to the Board, 1150 O Street, P.O. Box 758, Greeley, CO 80631.
	One original written explanation of the application and reason for proposing the right-of-way vacation.
	One copy of the deed granting the applicant ownership of the property adjacent to the right-of-way
	Petition fee.

PETITION FEE	\$216.00
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Please Note: Fees are non-refundable and due at time of application submittal to the Office of the Clerk to the Board. Fees are set by the Board of County Commissioners by Resolution. County staff is not authorized to negotiate fees and cannot, under any circumstance, change, reduce, or amend the fees set forth in the Weld County Code.

ASSOCIATED HEARINGS / MEETINGS

Weld County Board of County Commissioners

PROCESSING TIME	Approximately Sixty (60) Days
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WELD COUNTY
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DESCRIPTION OF RIGHT-OF-WAY:

PETITIONER OF THE PROPERTY:					
Name:					
Cell Phone:		Work Phone:			
E-mail Address:					
Physical Address:					
City:		State:		Zip Code:	
Mailing Address:					
City:		State:		Zip Code:	

AUTHORIZED AGENT (IF APPLICABLE):					
Name:					
Company:					
Work Phone:					
E-mail Address:					
Mailing Address:					
City:		State:		Zip Code:	

WELD COUNTY
 PETITION FOR VACATION OF ROAD, STREET, OR ALLEY RIGHT-OF-WAY

UTILITIES/EASEMENTS: Existing utilities, including but not limited to: oil and gas pipelines, sewer, gas, water, or similar pipelines and appurtenances, ditches or canals and appurtenances, and electric, telephone, and similar lines and appurtenances within the right-of-way or holding a record interest to use or cross this right-of-way.

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DISTRICTS:

School:	
Fire:	
Water:	
Ambulance:	

JURISDICTION:

	This right-of-way is located exclusively within the unincorporated area of Weld County.
	This right-of-way forms a boundary with another County, State, or Incorporated Municipality: County, State, or Incorporated Municipality name:

* A public road right-of-way that borders another jurisdiction may not be vacated without the approval of both the Weld County Board of Commissioners and the governing body of the other jurisdiction.

WELD COUNTY
PETITION FOR VACATION OF ROAD, STREET, OR ALLEY RIGHT-OF-WAY

WRITTEN EXPLANATION: Please provide an explanation of the petition and reason for proposing the right-of-way vacation.

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AUTHORIZATION FORM: Please complete if represented by an agent.

I, (We), _____, give permission to _____

(Owner – please print)

(Applicant/Agent – please print)

to apply for any Planning or Public Works Department permits or services on our behalf, for the property located at:

Legal Description: _____ of Section _____, Township _____ N, Range _____ W

Subdivision Name: _____ Lot _____ Block _____

Property Owners Information:

Phone: _____ E-mail: _____

Applicant/Agent Contact Information:

Phone: _____ E-mail: _____

E-mail correspondence to be sent to: Owner _____ Applicant/Agent _____ Both _____

Postal service correspondence to be sent to: Owner _____ Applicant/Agent _____

Additional Information:

Owner Signature: _____ Date: _____

Owner Signature: _____ Date: _____

Agent Signature: _____ Date: _____

AFFIRMATION FORM:

By submitting this petition, all undersigned Petitioner(s) understand and agree that the Board of County Commissioners may approve or deny the petition, in whole or in part; reserve any and all current utilities, easements, and other encumbrances currently existing on the right-of-way; impose other provisions as the Board deems appropriate.

Petitioner(s) agree to abide by the Board's resolution vacating the right-of-way, and to pay for all costs associated with the vacation, including publication, notice, and recording the resolution with the Weld County Clerk and Recorder.

Petitioner(s) affirm that they have complied with Chapter 17 of Article VII, of the Weld County Code, and with Article 2 of Title 43 of the Colorado Revised Statutes. Petitioner(s) understand that title to any vacated right-of-way will vest with the adjacent landowners pursuant to State law.

We, the undersigned citizens and real property owners of Weld County, Colorado, hereby petition that the road right-of-way described herein be declared abandoned and vacated by Weld County.

I (We) hereby depose and state under penalties of perjury that all statements, proposals, and/or plans submitted with or contained within the petition are true and correct to the best of my (our) knowledge. If an Authorized Agent signs, a letter of authorization from all fee owners must be included with the application. If a corporation is the fee owner, notarized evidence must be included indicating the signatory has the legal authority to sign for the corporation.

Signature: Owner or Authorized Agent

Date

Signature: Owner or Authorized Agent

Date

WELD COUNTY
PETITION FOR VACATION OF ROAD, STREET, OR ALLEY RIGHT-OF-WAY

AFFIDAVIT OF INTEREST OWNERS: Property Legal Description.

THE UNDERSIGNED, being first duly sworn, states that to the best of his or her knowledge the attached list is a true and accurate list of the names, addresses, and the corresponding Parcel Identification Number assigned by the Weld County Assessor of the owners' of property (the surface estate) adjacent to the road, street or alley considered for vacation. This list was compiled from the records of the Weld County Assessor, or a person qualified to do the task, and shall be current as of a date no more than (30) thirty days prior to the date the petition is submitted to the Office of the Clerk to the Board.

Signatures of all fee owners of property must sign this petition. If an Authorized Agent signs, a letter of authorization from all fee owners must be included with the petition. If a corporation is the fee owner, notarized evidence must be included indicating the signatory has the legal authority to sign for the corporation.

I (We) hereby depose and state under the penalties of perjury that all statements, proposals and/or plans submitted with or contained within the petition are true and correct to the best of my (our) knowledge.

Signature

Date

Signature

Date

Signature

Date

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PETITION ASSISTANCE
Weld County Department of Planning, Zoning, and Building
1555 N 17th Ave Greeley, CO 80631 (970) 400-6100 https://www.weldgov.com/departments/planning_and_zoning
Weld County Department of Public Works
1111 H St Greeley, CO 80631 (970) 400-3750 https://www.weldgov.com/departments/public_works
Weld County Department of Public Health and Environment
1555 N 17th Ave Greeley, CO 80631 (970) 304-6420 https://www.weldgov.com/departments/health_and_environment
Weld County Attorney's Office
1150 O St PO Box 758 Greeley, CO 80631 (970) 400-4388 https://www.weldgov.com/departments/county_attorney
Weld County Clerk to the Board
1150 O Street PO Box 758 Greeley, CO 80631 (970) 400-4225 https://www.weldgov.com/departments/commissioners/clerk_to_the_board
Colorado Department of Transportation
1420 Second St Greeley, CO 80631 (970) 353-1232 https://www.codot.gov/
State Agencies
https://www.colorado.gov/state-agencies