

2018 BUDGET CALENDAR

April 10	Board reviews the 2018 budget plan.
May 15 - May 19	Director of Finance discusses target budgets and 2018 budget plan with department heads and elected officials.
June 16	Elected officials and department heads submit applications for the innovation investment program projects to Finance.
June 16	Elected officials and department heads submit requests for Buildings and Grounds special projects to Finance.
June 16	Elected officials and department heads submit phone service requests to Telecom Services.
June 16	Elected officials and department heads submit new position requests and any reclassification requests to Human Resources.
June 16	Elected officials and department heads submit requests for information technology services requests to Information Technology.
June 16	Elected officials and department heads submit requests for vehicles to the Controller.
July 7	Submit budget request to Director of Finance and Administration
July 7 - September 15	Finance office review.
September 19	Early warning budget work session and community agency requests.
September 19	Budget Message to Board and transmit Proposed Budget to Commissioners.
October 17 and 19	Budget work session hearings with Commissioners and elected officials and department heads.
November 3	Publish notice of final budget hearing.
October 19 - December 12	Prepare final budget.
December 13	Public Hearing to adopt mill levy.
December 13	Public Hearing on Final Budget, 9:00 a.m.