

# **2015 BUDGET CALENDAR**

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March 31	Board reviews the 2015 budget plan.
April 28 - May 4	Director of Finance discusses target budgets and 2015 budget plan with department heads and elected officials.
June 16	Elected officials and department heads submit applications for the technology and innovation investment program projects to Finance.
June 16	Elected officials and department heads submit requests for Buildings and Grounds special projects to Finance.
June 16	Elected officials and department heads submit phone service requests to Phone Services.
June 16	Elected officials and department heads submit new position requests and any reclassification requests to Personnel.
June 16	Elected officials and department heads submit requests for information services requests to ACS.
June 16	Elected officials and department heads submit requests for vehicles to the Controller.
July 7	Submit budget request to Director of Finance
July 7 - September 15	Finance office review.
September 16	Early warning budget work session and community agency requests.
September 16	Budget Message to Board and transmit Proposed Budget to Commissioners.
October 14 and 16	Budget work session hearings with Commissioners and elected officials and department heads.
November 6	Publish notice of final budget hearing.
October 17 - December 14	Prepare final budget.
December 15	Public Hearing to adopt mill levy.
December 15	Public Hearing on Final Budget, 9:00 a.m.