

2012 BUDGET CALENDAR

April 25	Board reviews the 2012 budget plan.
April 26-30	Director of Budget discusses target budgets and 2012 budget plan with department heads and elected officials.
June 17	Elected officials and department heads submit requests for Buildings and Grounds special projects to Finance.
June 17	Elected officials and department heads submit phone service requests to Phone Services.
June 17	Elected officials and department heads submit new position requests and any reclassification requests to Personnel.
June 17	Elected officials and department heads submit requests for information services requests to ACS.
June 17	Elected officials and department heads submit requests for vehicles to the Controller.
July 8	Submit budget request to Director of Budget.
July 9 - September 19	Finance office review.
September 20	Early warning budget work session and community agency requests.
September 20	Budget Message to Board and transmit Proposed Budget to Commissioners.
October 25 and 27	Budget work session hearings with Commissioners and elected officials and department heads.
November 11	Publish notice of final budget hearing.
October 27 - December 13	Prepare final budget.
December 14	Public Hearing to adopt mill levy.
December 14	Public Hearing on Final Budget, 9:00 a.m.